Training Specialist—Contract

Kalamazoo Community Mental Health and Substance Abuse Services is seeking Training Specialists to work on contract.

The Training Specialist will deliver training services to direct care staff according to the established KCMHSAS Training Unit curricula and a specified work plan to include training in Health and/or Medications. We are looking for someone who is experienced presenting and familiar with adult training concepts. Experience with individuals with cognitive and developmental disabilities and/or individuals with mental illness preferred. Working hours will be scheduled by mutual agreement between the parties and will be based on KCMHSAS need approximately 1 to 5 times a month.

<u>Trainer Qualifications for Medications Class</u>: Registered Nurse (BSN preferred), Minimum of 1 to 2 years nursing experience

Medications class focuses on the following topics: 1) 5 rights of medication administration, 2) Legal, ethical and liability considerations, 3) Uses and effects of medications commonly prescribed 4) Correct drug routes, dosages and factors that influence effectiveness, 5) Reading pharmacy labels and physicians orders, 6) Drug references and information, 7) Transcribe medication orders, 8) Store, administer and documentation of medications, 9) Medication errors process and 10) Disposing of expired medications Training materials are already developed, trainer must be able to learn the content and present on them in an effective manner.

<u>Trainer Qualifications for Health Class:</u> Healthcare Professional (RN preferred) Minimum of 1 to 2 years healthcare experience

Health Class focuses on the following topics: 1) Infection Control, 2) Epidemiology, transmission and prevention of common communicable diseases, 3) Discuss Chronic Conditions: Cardiovascular Conditions, Breathing disorders, Chronic Pain and Seizure Disorders and 4) Ability to demonstrate, teach and test participants on taking vital signs.

Training materials are already developed, trainer must be able to learn the content and present on them in an effective manner

For more information and/or to apply please send your resume and salary requirements to **Julie Helmer** at ihelmer@kazoocmh.org by September 25, 2015.